

**EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER
NOTICE OF DECISION**

Published in compliance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Regulation 13(4)

TITLE OF DECISION:

APPROVAL OF THE LANCASTER UNLIMITED STEERING GROUP'S FINAL BUSINESS IMPROVEMENT DISTRICT (BID) PROPOSALS

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| NAME OF DECISION TAKER: | MARK CULLINAN |
| POSITION AND RESPONSIBILITY HELD: | CHIEF EXECUTIVE LANCASTER CITY COUNCIL |
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| Details of Decision: | |
| <p>The Chief Executive approves the Lancaster Unlimited Steering Group's Final Business Improvement District (BID) Proposals, subject to formal submission of the document. Following formal receipt the Chief Executive will issue instructions to Electoral Reform Services for the ballot to proceed</p> | |
| Reasons for the decision: | |
| <p>The final proposals for Lancaster Unlimited Steering Group's have been completed (attached for information). In Cabinet's approval of a draft version of the plan at 24th July Cabinet, officers had provided an overview of the draft proposal's compliance with BID Regulations 4 and Schedule 1. It provided details of some potential further information requirements or clarifications Lancaster Unlimited should provide or which may be required in the full proposal. These clarifications have been provided as follows:</p> <p><i>a summary of the consultation it has undertaken:</i> Briefly described in the proposals document but officers consider the consultation satisfactory.</p> <p><i>a summary of the proposed business plan:</i> Decision taken by Lancaster Unlimited that the BID Proposal document is brief and acts as a summary in itself. Officers consider this acceptable.</p> <p><i>a summary of the financial arrangements for the BID body.</i></p> <p><i>The existing baseline services:</i> Briefly described in the proposals document but officers consider the Chamber of Trade an appropriate accountable body for BID funds.</p> <p><i>Whether costs incurred in developing the BID proposals, holding the ballot, or implementing the BID are to be recovered through the levy:</i> costs for developing BID proposals and holding the ballot are already funded. The council's administration costs in collecting the levy and passing it to the accountable body will be recovered via the levy.</p> <p>In issuing the decision the Chief Executive is satisfied the proposals meet the prescribed conditions (under BID Regulations) of a billing authority's approval, namely that the final proposal:</p> <ul style="list-style-type: none"> • Covers the issues laid down in BID Regulation 4 and its associated Schedule 1 – the required information compliance. • The proposal does not conflict with the billing authority's formally published policies. | |
| DATE DECISION TAKEN: | 4.10.12 |
| DATE DECISION PUBLISHED: | 5.10.12 |
| | REF NO. 1/12 |